

# Kelbrook and Sough Parish Council

Chairman: Sharon Ashley

Clerk: Carole Singleton

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Email: [clerk@kelbrookandsoughparishcouncil.org.uk](mailto:clerk@kelbrookandsoughparishcouncil.org.uk)

Website: [www.kelbrookandsoughparishcouncil.org.uk](http://www.kelbrookandsoughparishcouncil.org.uk)

You are summoned to attend a meeting of the Parish Council to be held on Tuesday 12th March 2024 in the annexe of the Kelbrook and Sough Village Hall at 7pm. If you are unable to attend, it is important your apologies and reason is passed to the Chair prior to the meeting.

## AGENDA

### 1. **Welcome**

The Chairperson Cllr. Ashley welcomes all to the meeting

### 2. **Attendance, Apologies and non-attendance**

To record, accept or otherwise attendance, apologies for absence and non-attendance

### 3. **Declarations of Interest**

Members are reminded of the legal requirements concerning the declaration of interests. Member must declare a disclosable pecuniary interest in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, it is suggested that a Member with a disclosable pecuniary interest leave the room where the meeting is held while and discussion or voting takes place.

### 4. **Public forum**

Members of the public present to be offered the opportunity to address council on any relevant subject not already on the agenda. Maximum time allotted 10 minutes.

Any questions/comments for Council for items on the agenda to be sent via post/email to the clerk [clerk@kelbrookandsoughparishcouncil.org.uk](mailto:clerk@kelbrookandsoughparishcouncil.org.uk) 24 hours before the meeting

### 5. **Minutes**

To approve minutes from the meetings held on Tuesday 9th January 2024 and Tuesday 14th November 2023

### 6. **To approve and authorise payment of the following invoices**

<u>DATE</u>	<u>PAYEE</u>	<u>INVOICE DETAILS</u>	<u>AMOUNT</u>
23 24	ICO	data protection fee	£35.00

### 7. **Other Financial Matters**

- Reconciliation of accounts
- Update on budget spending

### 8. **Update of on-going issues from other meetings**

### 9. **Planning Applications Received**

**24/0060/FUL.** Land to the East of Struntley Bank, Colne Road, Kelbrook. FULL: Retention of vehicle display/sales area with associated boundary fencing

**22/0633/FUL.** Land off Cob Lane and Stone Trough lane Kelbrook. Variation of condition: Vary Condition 3 (Materials) of planning permission. Kailey Purcell

**24/0088/OUT.** Land surrounding Harden New Hall Farm, Cob Lane, Kelbrook. Full: formation of 5 ponds with associated works. Yorkshire Wildlife Trust.

**10. Police Business**

**11. Updates**

- Playground

**12. Correspondence**

- Kings portrait

**13. Policy, Standing Orders and risk assessment updates**

**14. Social Media**

**15. Clarification on meeting minutes**

<https://www.facebook.com/share/v/pkQtqFUiVrxJsJv3/?mibextid=KsPBc6>

**16. Grant applications**

**17. Road signs top of main Street and bottom of Church Lane**

- Deferred from last meeting

**18. To confirm the date of the next Parish Council Meeting 14th May 2024 at 7:00**

*CA Singleton*

**Clerk and Responsible Financial Officer**

**Dated. 3rd March 2024**